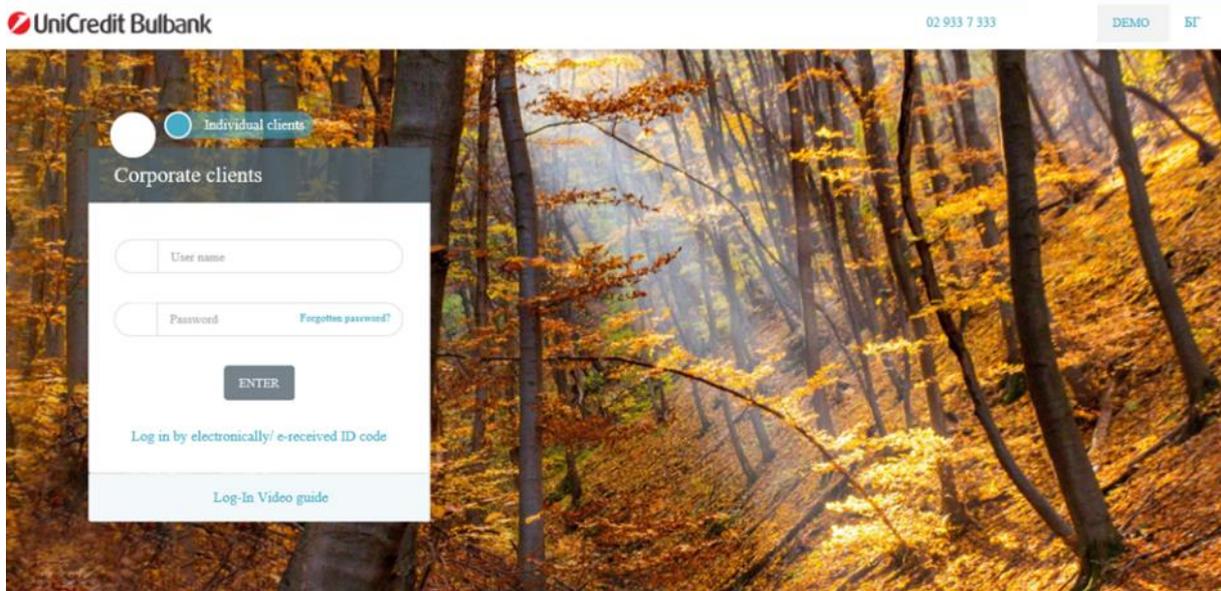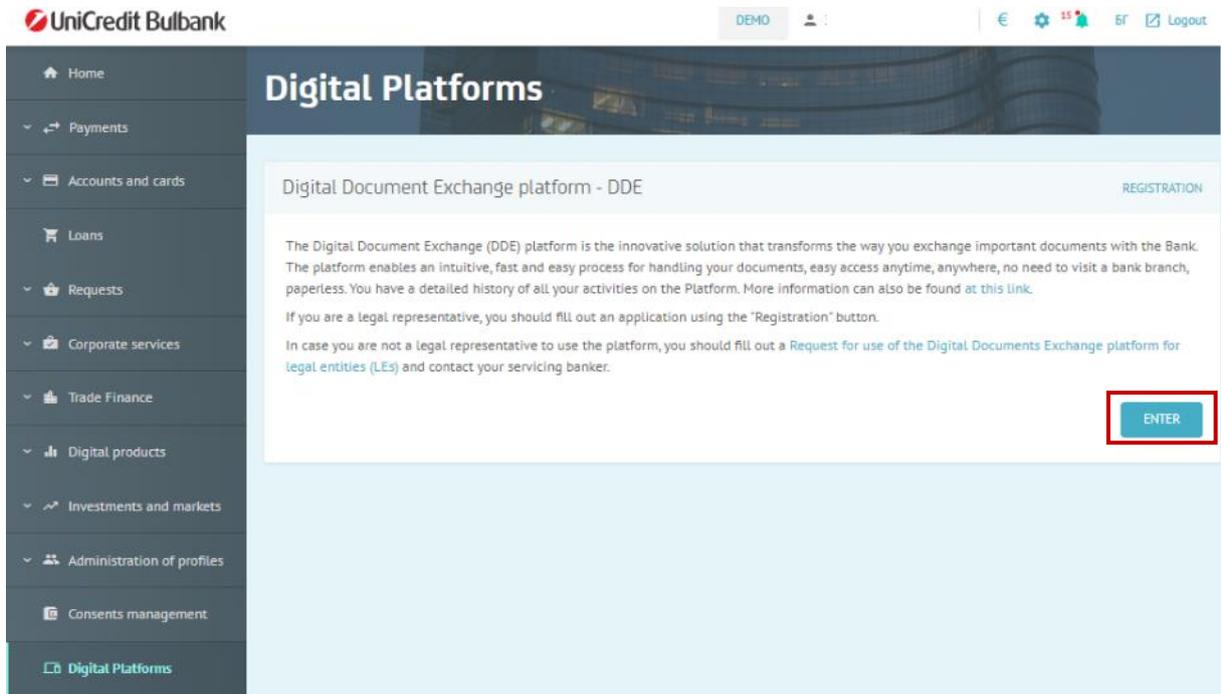# UniCredit Bulbank

User guide for Digital Document Exchange (DDE) platform access through Bulbank Online

To access **Digital Document Exchange (DDE) platform** through Bulbank Online, you need to enter your username and password for Bulbank Online in the section Corporate clients.
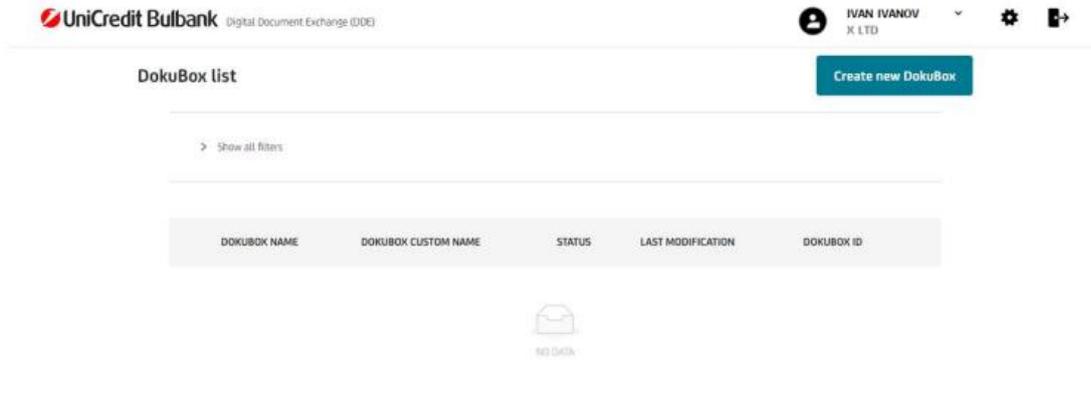

After successful login, on the left, you can find menu "**Digital Platforms**". In order to continue **click on the "Login"* button.**
*Please note that in order to access the Platform, you need to have a preliminary registration. Instructions on how to request your access to the Platform (DDE) can be found **here**.

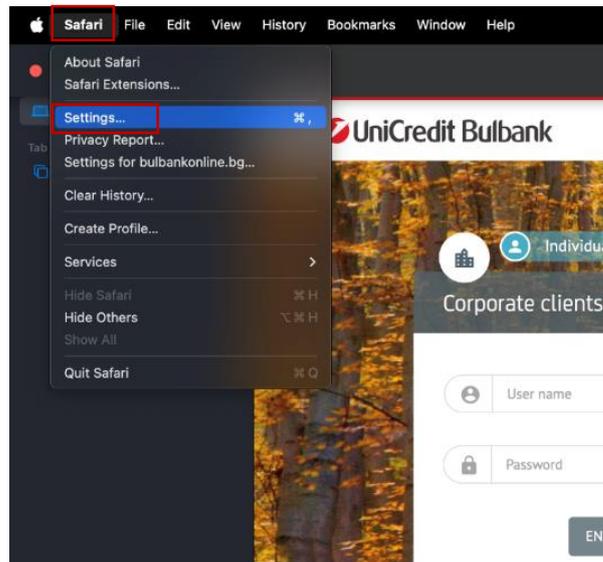As a next step, a new page will open in your browser** and you will be presented with the following screen:

In case you use one of the following browsers - "Safari**" and/ or **FireFox Mozilla**, is necessary to make the following settings of the browsers:
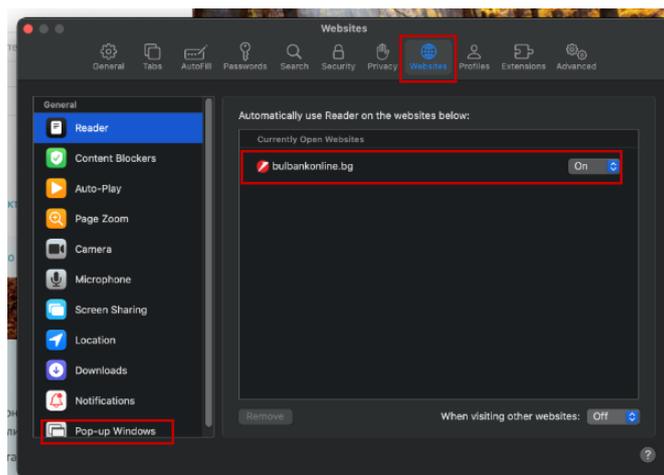
    I.   **Safari**:

In order to open the Platform (DDE) in a new page, you need not to close Bulbank Online and make the following settings:

    1.   In the upper left corner of the browser, select "**Safari**" and "**Settings**"

    2.   Click on "**Websites**" and select "**Pop-up Windows**" on the left side. Next to bulbankonline.bg, select "**On"/"Allow**"

After you have made the settings successfully, you can return to the Bulbank Online website and follow the steps described in this user guide.

    II.   **Firefox Mozilla**:

After clicking on "**Enter**", on Bulbank Online screen, you will see that you were redirected successfully and below the field with the name of the website, you will see a bar with the following text: "**Firefox prevented this site from opening a pop-up window**".

Choose "Options" and from the drop-down menu choose "Allow pop-ups for Bulbank Online". The DDE Platform will be opened in a new window.